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| **Schools, Academies & Other Organisations****Vacancy Order Form (for advert to be advertised on the Cornwall Council web pages)** |
| Advertising Options: |  |
| Job Centre Online Jobs Match (£10): |  |
| Organisation Type:Organisation Name: |       |
| Invoicing/Billing Address: invoices@plymouthcast.org.uk  |
| Job title (as it will appear on the advert): Teaching Assistant for individual SEN childDo not include any other information, please include this in the advert text below. |
| Grade or Level : C4 | Salary:       or hourly rate: £8.96 |
| Closing date is midnight on: 14th October 2021*If you have chosen Online Job Applications, the applications will be sent to you on the morning following the close date.* |
| Interview date: 18th October *This is a mandatory field on the system but further details can be added to the text of the advert to clarify if more than one date is to be used or if the interview date is not confirmed yet*  |
| Contract type: :  | Working Pattern:  |
| Hours per week: 23 hours |
| Organisation address : St Mary's Catholic Primary School, Barn Lane, Bodmin, CornwallPostcode: PL31 1LWContact detail: Mrs S FarmerEmail: administrator@st-marys-bod.cornwall.sch.ukWebsite: www.st-marys-bod.cornwall.sch.ukNOR: 212Vacancy location/address (if different):       |
| ***Advert Text***About the role (to include specific hours per week): *(explain more about the role and opportunity including experience / competencies you are looking for)*The Governors of St Mary’s Catholic Primary School, Bodmin are seeking to appoint a positive and inspiring Teaching Assistant for Individual Child with SEN. They are keen to accommodate the best candidates who will make a positive impact on our school and standards. Applicants with experience are encouraged to apply.Main purpose of the job:  To provide efficient and effective support to a class teacher, by working under his or her direction, in the supervision and care of individuals or groups of children. To assist in the classroom management, in order to ensure the smooth running of the classroom as a "workshop" for children. To assist in mounting displays of children's work and artefacts, so that children have a stimulating environment in which to work. To work alongside the Teacher with groups or individuals in delivering aspects of the school curriculum, offering guidance and support to the children.  The successful candidate will:• Be happy to support the Catholic ethos of our school• Be committed to creating challenge, excitement, creativity and independence in learning• Be dedicated to raising standards and be a good role model• Have excellent organisational and communication skills• Be dynamic, resilient and hard working with a positive nature• Be able to work as part of a team and establish positive relationships with pupils, parents, governors and staff• Have a reflective and evaluative approach to their practiceWe offer:• A welcoming school with a strong Catholic ethos• Children who are polite, happy and motivated to learn• A supportive staff team who genuinely want the best for our pupils• A commitment to your own professional developmentRequired: As soon as possibleSalary: C4 - £17,287 Pro-rataContract: Part-Time 23 hrs/week, TemporaryWe are committed to safeguarding children and the successful applicant will be required to undertake an enhanced Disclosure and Barring Service (DBS) check, and will be assessed against the Childcare Disqualification Regulations. |
| * How to Apply**:**
* Any other information**:**

**Job Description and Person Specification attached** **[x]** We can also offer the forms below for use with your advert, please check the boxes you would like us to add. (Please email us if you would like to see copies). Note: If the online application facility is being used, our application form must be used.**[ ]  Application form (teaching)****[ ]  Application form (non teaching)** **[ ]  Declaration of Criminal Convictions** **[ ]  Equal Ops form** |

Email completed form to: **careers@cornwall.gov.uk**

Should you require assistance please contact: Resourcing Team **01872 323800**